

Manzano Band Boosters

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Manzano Band Boosters Board Meeting Minutes

Date: Sept 14, 2021

Time: 6:00pm-7:30pm

Location: Google Meet

- 1. Call to Order: (David Shepherd) 6:03 pm**
 - A. Attendance:
 - i. Elected Officers: Phil Perez, David Shepherd, Jeanie Miller, Rachel DeBuck, Zane Miller,
 - ii. Appointed: Officers: Sarah Feery, Marcia Duggar, Jen Herring
 - iii. Members: Teresa Bustamante
- 2. President (David Shepherd) 6:03 pm**
 - A. Band T-Shirts arrived. 150 total. Sizes 3XL to Small.
 - B. Generator purchased.
 - C. 3 upcoming competitions that will require food to be provided to students. Teresa Bustamante POC.
- 3. Vice President (Jeanie Miller) 6:10 pm**
 - A. Coordinating Alumni Game. The Oct 8th game was selected.
 - B. Should be able to get alumni in for free with shirt purchase.
 - C. Alumni Contact list is needed if available.
 - D. Social Media and school announcements will be made with the MHS Activities director.
 - E. Mr. Perez will provide the sheet music as needed.
- 4. Treasurer Reports (Rachel DeBuck) 6:15 pm**
 - A. General Fund Beginning Balance:: \$16,159.40
 - B. Legacy Fund Beginning Balance:: \$11,632.40
 - C. \$535.00 found in the band room during cleaning. Funds deposited or directed to students as required.
 - D. IRS Letter informing band boosters did not file annual 990ez. It was due Nov 15, 2020. Interest penalty was assessed starting May 3, 2021 for \$20 a day. Racheal is working with the IRS for forgiveness of interest penalty.
 - E. Need contracts for staff members.
 - F. \$1000 paid for marching drill. \$2000 remaining.
 - G. Competitions fees paid (Zia, Valencia, MPA).
 - H. Reminder to inform families of Smith's and Car donation fundraisers.
 - I. Financial report approved from Aug by David Shepherd, Zane Miller and by consensus.
- 5. Secretary (Zane Miller) 6:30 pm**
 - A. Meeting minutes from August 2021, posted to the band website.
 - i. Minutes approved by Rachel Debuck, Jeanie Miller, and consensus.
 - B. Volunteer positions and volunteers have been signing up in Charms.
 - C. Band Pictures scheduled 30 Sept.
- 6. Student Accounts/Uniforms (Sarah Feery) 6:35 pm**
 - A. Shoes and T-Shirts were distributed to students.
 - B. Uniform sizing and hemming are complete. Thanks to those that helped.
 - C. Band fees were billed.
 - i. 20 of 58 students have paid fees.
 - ii. 11 of 30 paid for shoes
 - iii. Another email will be sent to families.
 - D. Remind families to turn required forms in and submit through Charms if able
- 7. Head Chaperone (Beth Luke) Not in attendance**
- 8. Website (Maria Duggar) 6:40 pm**

- A. Aug meeting minutes uploaded to website.
- B. Main page picture made current.
- C. Weekly Announcements updated.

9. Pageant of Bands (Jen Herring) 6:45 pm

- A. Band is in 3A category.
- B. Bus requirements and times TBD.
- C. 18 Volunteers required. Volunteer time will be updated as we get closer. Looks to be 1:30pm-5:00pm.
- D. Tickets, shirts, patches will be available on Charms for purchase. They can also be purchased at the door.
 - i. Presale tickets are \$8 with \$3 going directly to the band.
 - ii. 200 Tickets available.
- E. POB Ad was purchased for \$75.

10. Color Guard (Clinicians not in attendance/Advisor: Jeanie Miller)

- A. No info.

11. Band Director: (Phil Perez) 6:03 pm

- A. Not in attendance. Notes sent by email.
- B. APS Fine Arts has given our program \$5000 to be used for marching band. I'm currently waiting on a quote for a directors tower, a generator, camping batteries, and a few other things, but we should be able to get all of that with this money.
- C. Wilson Stadium rehearsal was added for Oct 21 from 3pm-5pm.
- D. Valencia Schedule released.
- E. Our performance time for marching MPA on Tuesday, October 19th is 5:20pm. I'll have a full schedule coming
- F. Our tentative performance time for Zia on Saturday, October 23rd is 12:45pm. I'll have a full schedule coming
- G. I would like to start using props this week, if possible. We should try them out for our parent performance this Friday at least.

12. Last Call Inputs/New Business 6:55 pm

- A. Teresa Bustamante organizing food for all competitions. \$375 budgeted for Valencia and working with Rachel for the rest.

13. Next Band Booster Meeting: October 20, 2021 at 6:00pm
Location: MHS Band Room

14. Adjournment: 7:00pm