

# Manzano Band Boosters

PO Box 51824, Albuquerque, NM 87181

E-Mail: [mhsroyalguard@gmail.com](mailto:mhsroyalguard@gmail.com)

Web: <http://ManzanoHSMusic.org>



## Manzano Band Boosters Board Meeting Minutes

**Date:** Aug 18, 2021

**Time:** 6:00pm-7:30pm

**Location:** Google Meet

### 1. Call to Order: (David Shepherd) 6:02 pm

#### A. Attendance:

- i. Elected Officers: Phil Perez, David Shepherd, Jeanie Miller, Rachel DeBuck, Zane Miller,
- ii. Appointed: Officers: Sarah Feery, Marcia Duggar, Jen Herring
- iii. Members: Teresa Bistamante, Beth Krawzyk

### 2. Band Director: (Phil Perez) 6:03 pm

A. Band Camp feedback was positive. Many new students.

B. Band practice field markings repainting.

C. Marching MPA scheduled for Oct 19th.

D. Generators needed for the performance to support the percussion section electronics.

#### i. Quotes provided by Marcia Duggar.

##### 1. Used:

- a. Honda 2019 \$975
- b. Generac 2021 \$825

##### 2. New:

- a. Honda \$1145
- b. Generac \$885

##### 3. No vote was taken to make the purchase.

E. Homecoming and 8th grade games are Oct 18th. Students will be released at halftime or early 3rd quarter due to the next day being the POB competition.

F. Mobile Scaffold was presented for purchase. It would be used on the practice field. Initial estimate approx. \$879. Mr. Perez will first contact the school for funding. The current option provides two levels to stand on and could be stored in the Manzano HS wood shop near the practice field.

G. Props used during the performance will be 4-5 props. One will specifically hold drums.

### 3. President (David Shepherd) 6:13 pm

A. Band T-Shirts have been designed, gray or purple with lion on grid. Plan to purchase approx 125 shirts. Suppliers being contacted. Hope to have them in the next few weeks.

### 4. Vice President (Jeanie Miller) 6:15 pm

A. Coordinating Alumni Game. The Oct 8th game was selected.

B. Should be able to get alumni in for free if in some type of uniform or vest.

### 5. Treasurer Reports (Rachel DeBuck) 6:18 pm

A. General Fund Beginning Balance:: \$16,159.40

B. Legacy Fund Beginning Balance:: \$11,632.40

C. Band camp costs were less than budgeted due to the number of students and free meals provided by APS meal services. Reimbursement for the freshman lunch provided by Beth Krawszk is required.

D. Snack donations are required for football games. Notice will be added to the weekly announcements.

E. Color Guard Flags purchased 25 flags and payment of \$900 for uniforms was made.

F. Money in the budget for 8th grade game, POB, and Competition fees need to be paid.

G. Motion to accept financial report from July as of this meeting by Jeanie Miller, Marcia Duggar, Sarah Feery, and approved by consensus.

### 6. Secretary (Zane Miller) 6:32 pm

- A. Meeting minutes from July 2021, posted to the band website.
  - i. Motion to approve minutes by Rachel Debuck, David Shepherd, Sarah Feery, approved by consensus.
- B. Mail collected from PO Box. Tax documents for the treasure.
- C. Google and Charms calendars updated with homecoming and 8th grade games and MPA performance date.
- D. Volunteering - still recruiting through weekly announcements and signing up through Charms.
- E. Students will be taking care of water during Tuesday night rehearsals. A schedule for each section was sent to Mr. Perez.

**7. Student Accounts/Uniforms (Sarah Feery) 6:35 pm**

- A. Pics in Charms for students can be uploaded now that we are up and running.
- B. Mr. Perez provided shoe sizes and what has been ordered.
- C. Marica, Jeanie, and Sarah's mother altered uniform pants making them ready for the first game.
- D. Mr. Perez provided drum majors white gloves.
- E. Need to check on the status of APS medical/permission forms. Is the band up to date of current forms?
- F. Students need to get the forms turned in.
- G. Discussion was made about whether forms need to be hard copy or can remain digital.

**8. Head Chaperone (Beth Luke) Not in attendance**

**9. Website (Maria Duggar) 6:40 pm**

- A. July meeting minutes, updated handbooks and forms were posted to the band website.
- B. Update website with Charms payment info.
- C. Updated Main info page.

**10. Pageant of Bands (Jen Herring) 6:45 pm**

- A. Date confirmed for October 16th.
- B. Location: Rio Rancho High School
- C. Need approximately 18 volunteers each for 2 hour shifts based on the 70 student number submitted earlier in the year (1:4). The fundraiser profit range is \$800-\$1000.
- D. Program Ad cost \$75. Need a pic of the band.
- E. More to follow on pins and patches.
- F. The band can start selling tickets early. Tickets at the door are \$10, we can provide a discount and still make a profit by selling them early.

**11. Color Guard (Coaches not in attendance/Advisor: Jeanie Miller)**

- A. No new updates.

**12. Last Call Inputs/New Business 6:55 pm**

- A. Band will be attending in district away game in Oct.
- B. Need a driver for the penske truck when David isn't available. Zane volunteered. After the meeting Bobby Gibbons (parent) volunteered his car hauling trailer and is willing to also tow it to competitions or away games.
- C. Big thanks to Leon Duggar for fixing the drum major stand.
- D. Question was asked if we could get new band volunteer vests printed with the t-shirts. Something people can actually wear and look professional.
- E. The box truck outside the band room still needs donated. No POC assigned.

**13. Next Band Booster Meeting:** September 15, 2021 at 6:00pm  
Location: Google Meet  
Video call link: <https://meet.google.com/wuu-qbiu-rsh>

**14. Adjournment: 7:02pm**