

# Manzano Band Boosters

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## Manzano Band Boosters Board Meeting Minutes

**Date:** June 15, 2021

**Time:** 6:00pm-7:30pm

**Location:** Google Meet

### 1. Call to Order: (David Shepherd) 6:04 pm

#### A. Attendance:

- i. Officers: Phil Perez, David Shepherd, Jeanie Miller, Rachel DeBuck, Zane Miller, Sarah Feery, Marcia Duggar, Jen Herring

### 2. Band Director: (Phil Perez) 6:05pm

#### A. Instrument check-out is June 24th, 8am-12pm.

#### B. No Covid requirements for band camp have been released at this time.

#### C. The 2021 Football season schedule has been determined by APS. When released it will be posted to the calendar. (released June 24th, posted to calendar)

#### D. Band practice field markings repainting delayed due to funding. Working with the district to determine funding.

### 3. Treasurer Reports (Rachel DeBuck)

#### A. General Fund Beginning Balance (4/10/2020): \$21,949.56

##### i. Deposits: \$0

##### ii. Payments: (\$---)

##### iii. General Fund Ending Balance (6/14/2021): \$20,733.51

##### iv. Legacy Fund Beginning Balance (6/14/2021): \$11,626.88

##### v. Interest paid: 1.43

##### vi. Legacy Fund Ending Balance (6/14/2021): \$11,626.88

##### vii. Motion to accept financial report by David Shepherd, seconded by Sarah Feery,, approved by consensus

#### B. Student fees for the season will be \$400 with scholarships available for those who apply and qualify.

### 4. Secretary (Zane Miller)

#### A. Meeting minutes from May 2020, posted to the band website.

##### i. Motion to approve minutes by David Shepherd, seconded by Rachel DeBuck, approved by consensus.

#### B. Motion to accept approval for the purchase and use of Charms program. Although it was previously approved from the May 2020 meeting the program's trial period had expired and it has not been used in a year. It was decided to reconfirm the approval. Charms should be fully functional prior to band camp. Zane and Sarah will work to input data.

#### C. Sunday emails will begin again to pass weekly information.

### 5. Old Business

#### A. No old business as last meeting was in May of 2020. See the minutes for that meeting.

### 6. New Business

#### A. Nominations requested for the 2021-2022 Manzano Band Boosters Executive Board:

##### 1. Executive Board Positions:

- i. President: David Shepherd
- ii. Vice-President: **Jeanie Miller**
- iii. Treasurer: Rachel DeBuck
- iv. Secretary: Zane Miller

##### 2. Appointed Officer Positions:

- i. Head Chaperone: Beth Luke
- ii. Webmaster: Marcia Duggar
- iii. Pit Crew Coordinator: **VACANT**

- iv. Color Guard Advisor: **Jeanie Miller**
- v. Director of Student Accounts: Sarah Feery
- vi. Uniform Coordinator: Katy Lawrence

3. Committees:

- i. Band Banquet Committee: **VACANT**
- ii. Nominating Committee: Phil Perez, Zane Miller
- iii. Pageant of Bands (POB) Representatives: Jen Herring and **VACANT**
- iv. Winter Guard Festival Committee: **VACANT**
- v. Spring Trip Coordinator: **VACANT**

4. Motion to accept volunteers for positions by David Shepherd, seconded by Sarah Feery,, approved by Zane Miller and consensus

B. Student Accounts (**Sarah Feery**)

- i. Nothing new. Updating Charms.

C. Band Camp, volunteering, other

- i. Beth Luke will be the POC for band camp.
- ii. Volunteers always needed.
- iii. Food and water. Working with APS to provide lunches.
- iv. Freshman/Sophomore parent meeting will be held on July 19th @12:15pm.

D. Uniforms (**No Committee member attended**)

- i. Katy needs access to band room for inventory.
- ii. Sarah Feery volunteered to continue helping for uniform hand out on game nights.
- iii. More volunteers required.

E. Website (**Maria Duggar**)

- i. May meeting minutes posted to the band website.
- ii. Band Camp schedule added to the information tab on the website directing members to calendar.

F. Pageant of Bands (**Jen Herring**)

- i. Still no date for POB due to limited dates available in October. Possible date could be October 9, but there is conflict with buses and Balloon fiesta week. October 23 was another option, but conflicts with Zia competition.
- ii. Tanya Yearout volunteered to help with POB. A third volunteer is still needed for this year and for proper turnover into future years.

G. Color Guard (**No Committee member attended**)

- i. Uniform and equipment purchases approved inline with budget.

H. Last Call

- i. Show Shirts

7. **Next Band Booster Meeting:** July 15,, 2021 at 6:00pm

Location: Manzano HS Band Room (Phil will email Principal to get APS permission)

8. **Adjournment:** 6:36pm