

Manzano Band Boosters

PO Box 51824, Albuquerque, NM 87181

E-Mail: mhsroyalguard@gmail.com

Web: <http://ManzanoHSMusic.org>



Manzano Band Boosters Board Meeting Minutes March 19, 2019

Next Meeting: Wednesday, April 8, 2020, 6:00-7:30 PM, in the MHS Band Room (or Skype if needed)

1. Call to Order: 6:14 PM

- A. Members: Phil Perez, David Shepherd, Danny Dunlavy, James Strickland, Rachel DeBuck, Bonnie Stepleton
- B. Using a Skype conference call for this meeting to practice social distancing

2. Reports

A. Treasurer (Rachel DeBuck via email to Executive Board)

- i. February 2020
 - 1. General Fund Beginning Balance (2/1/2020): \$28,410.95
 - a. Deposits: \$12,908.48
 - b. Payments: (\$11,595.75)
 - c. General Fund Ending Balance (2/29/2020): \$29,773.68
 - d. *Current Balance as of 3/13/2020:* \$43,625.49
 - 2. Legacy Fund Beginning Balance (2/1/2020): \$11,590.67
 - a. Interest paid: 1.38
 - b. Legacy Fund Ending Balance (2/29/2020): \$11,592.05
 - 3. Total Assets (March 13, 2020): \$55,217.54

B. Band Director (Phil Perez)

- i. District MPA cancelled, not rescheduling.
- ii. State Contest plans will be decided on April 1.
- iii. Percussion Recital, 4/30
 - 1. Need to determine if this needs to be pushed back at a later date.

3. New Business

A. Disney Refunds

- i. All payments and deposits for the Disney Spring Break Trip except PayPal fees were refunded.
 - 1. The \$750 assigned to the student lottery winner will not be refunded to the family.
 - 2. PayPal fees are 2.9% + \$0.30 per transaction.
- ii. PayPal refunds
 - 1. Motion to not pay the PayPal fees back to students by Danny, seconded by Rachel, approved by consensus.
- iii. Refunding student fees paid for the trip
 - 1. Motion to reduce refund amounts by the outstanding balances for Marching Band, Winter Guard, Color Guard and associated activities by David, seconded by Rachel, approved by consensus.
 - a. This stipulation will be addressed in the emails sent to families regarding the refund process.
 - 2. We plan to go to Disney next year, so one option is to leave funds in each student's accounts
 - a. This option will be included in the emails sent to families regarding the refund process.
- iv. Refunds will need to be requested via email and will be sent by Rachel as checks via mail
 - 1. Rachel will work with David to sign checks above \$500.

B. Winter Guard Leader Fees

- i. What fees need to be paid?
 - 1. Amount of \$2000 (same as last year) will be paid again
 - 2. Phil will talk with leaders to determine the amounts per leader to be paid
- ii. Phil will provide copies of contracts to Rachel
 - 1. Rachel will pay contract amounts after receiving contracts and amounts per leader to be paid from Phil

C. Fundraising

- i. Bonnie will talk with Shawn about whether the Golf Tournament is still feasible

- ii. Motion to vote over email about this when Bonnie hears back from Shawn by Danny, seconded by David, approved by consensus.
- D. Banquet, 5/8 (Friday before Graduation)
 - i. More planning needed
 - ii. Will make decision about moving forward with banquet at next Board Meeting when there is more information about the status of school's closing
 - iii. Deposit, \$200
 - 1. Will hold off on paying this until a decision to move forward is made at next Board Meeting.
- 4. **Next Band Booster Meeting:** April 8, 2020
- 5. **Adjournment:** 6:55 PM