

Manzano Band Boosters

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Manzano Band Boosters Board Meeting Minutes February 13, 2019

Next Meeting: Thursday, March 19, 2020, 6:00-7:30 PM, in the MHS Band Room

1. Call to Order: 6:02 PM

- A. Members: Phil Perez, David Shepherd, Tracy Crawford, Danny Dunlavy, Ryan McGuire, Bonnie Stepleton, Kailei Radtke, Sarah Feery, Rachel DeBuck, Zane Miller, Tammy Eldred, Beth Luke
- B. Students: Nick Shepherd

2. Reports

A. Secretary (Danny Dunlavy)

- i. The Meeting Minutes from the January 2019 Manzano Band Boosters Board Meeting were posted online and emailed to parents and students.
- ii. Motion to approve Secretary's Report by Bonnie Stepleton, seconded by Ryan McGuire, approved by consensus.

B. Treasurer (Rachel DeBuck)

- i. January 2020
 - 1. General Fund
 - a. Beginning balance: \$19,057.40
 - b. Deposits: +\$13,907.72
 - c. Payments: -\$4,554.17
 - d. Ending balance: \$28,410.95
 - 2. Legacy Fund
 - a. Beginning balance: \$11,553.81
 - b. Deposits: +\$1.47 (interest), +\$35.39(end of year dividends)
 - c. Ending balance: \$11,590.67
- ii. Winter Guard competition fees
 - 1. Paid for Cap Rock (Lubbock, TX)
 - 2. Need info for remaining competitions: La Cueva/Volcano Vista, Los Lunas
- iii. Laura Flynn will no longer be serving as accountant for the band. Rachel DeBuck will assume all responsibilities associated with the Treasurer position.
- iv. Bonnie Stepleton will be removed from the Manzano Band Boosters Nusenda accounts.
- v. Motion to approve Treasurer's Reports by Bonnie Stepleton, seconded by Zane Miller, approved by consensus.

C. Band Director (Phil Perez)

- i. Basketball Game Performance, 2/18
- ii. Albuquerque Jazz Festival, 2/20
 - 1. Jazz 1: Warm up 3pm, Performance 3:25pm, Clinic 3:50pm
 - 2. Jazz 2: Warm up 4:40pm, Performance 5:05pm, Clinic 5:30pm
 - 3. Jazz 1 students will be excused for 6th period. Students will need to provide their own transportation.
- iii. Durango Jazz Trip, 3/5-3/6
 - 1. Cost per student: \$90 (covers everything except food; breakfast covered at hotel)
 - 2. Permission Forms still need to be handed out and completed
 - 3. Trip insurance needs to be paid
- iv. MPA District Festival Change:
 - 1. Concert Band Festival, 3/24, New time: 7:30 pm warm up, 8 pm performance

D. Color Guard/Winter Guard (Kailei Radtke)

- i. Uniforms ordered, price still TBD
- ii. Lubbock, TX Trip, 2/28 - 2/29

1. Meet at school
 2. Will ask Costco for donations
 3. MHS will be performing at 6:13 PM
 4. Bus invoice will need to be divided among 3 schools riding bus
 5. Lunches can be ordered via Cap Rock site
 6. 13 students paid to date
 7. Zane Miller will be hauling props
 8. Chaperones still need to be determined
 - a. Should be in charge of MHS students only
 9. Approval for trip done by Phil
 10. One student dropped out
 11. Permission forms need to be completed
 12. Insurance to be paid by Edwin (La Cueva/Volcano Vista)?
 - a. This still need to be worked out
 13. Eligibility check needs to be completed by Phil
 14. Hotel is confirmed – Quality Inn Suites
 15. Students will be excused on Friday
- iii. Exhibition, 2/22
1. No set schedule
 2. It would be helpful to let parents know when MHS will be performing so they know when to show up

3. Old Business

A. Spring Trip Updates (Tammy Eldred)

- i. Completed paperwork with Mr. Perez
- ii. 2/24: Tickets need to purchased, need to be finalized by 2/21
 1. Includes family tickets
 2. Will be mailed
- iii. 61 students on list
- iv. Renting 2 vans along with bus (12 passenger, with 9 students)
 1. Tammy and Rachel will drive vans
 2. Updated budget
 3. Motion to pay for background check fees (\$50) for extra drivers by boosters by Danny Dunlavy, second by David Shepherd, approved by consensus
- v. Invoice from hotel is now paid
- vi. Band Directors will be in single room
- vii. Orchestra Director will room with chaperones
- viii. Complimentary park hopper tickets (6, 1 per 10 students)
 1. Directors (2, separate from othe comp tickets)
 2. Chaperones: Candace Laubhan (Orchestra, tentative), Deidre Vigil, Beth Luke (drop to \$425)
 3. Drivers: Rachel DeBuck, Tammy Eldred
 4. Motion to give tickets to chaperones and drivers by Danny Dunlavy, second by David, approved by consensus
 5. Motion to hold drawing for any remaining tickets to give to student by David Shepherd, second by Beth Luke, approved by consensus
- ix. Still need to confirm all restaurants
- x. 3/10: Parent Meeting, packets of info will be ready by then
 1. Tammy will lead this meeting
- xi. Tax forms, Tammy will work with Danny to get this info
- xii. Motion to pay for Mr. Warren using general booster fees that do not come from student fees by Danny Dunlavy, second by James Strickland, approved by consensus

B. Costco Donations (Tracy Crawford)

- i. Bakery open again, asking for donations
- ii. Need to pick up Gift Card – David Shepherd will do this

4. New Business

A. Band Banquet

- i. Need volunteer to put together banquet program

5. Committee Reports

- A. POB Committee**
 - i. No updates
 - B. Uniform Committee**
 - i. No updates
 - C. Fundraising Committee (Bonnie Stepleton)**
 - i. Golf Tournament info sent in announcements
 - ii. Bonnie Stepleton and Sarah Feery will lead Car Wash Fundraiser
- 6. Next Band Booster Meeting:** March 19, 2020
- 7. Adjournment:** 7:17 PM