

# Manzano Royal Guard Marching Band

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## MHS Band Boosters Board Meeting Minutes October 3, 2019

**Next Meeting: Thursday, November 14, 2019, 6:00-7:30 PM, in the MHS Band Room**

### 1. Call to Order: 6:02 PM

- A. Members: Phil Perez, Jenn Castro, David Shepherd, James Strivkland, Tracy Crawford, Sarah Feery, Rachel DeBuck, Zane Miller, Terrell Dorsey, Espy Dorsey, Danny Dunlavy, Bonnie Stepleton, Todd Herring, Andrea Flores, Kailei Radtke, Ryan McGuire

### 2. Reports

#### A. Secretary

- i. September minutes moved to approve by Bonnie, seconded by James, approved by consensus

#### B. Treasurer

- i. Statement is not available, will do ASAP
- ii. General Fund: \$9,346.16
- iii. Legacy Fund: \$12,749.24
- iv. Total: \$22,095.40
- v. Outstanding
  - 1. Staff contracts, POB
- vi. Report moved to approve by James, seconded by Todd, approved by consensus

#### C. Student Accounts

- i. Outstanding: >\$15,000
- ii. Question: should people have outstanding fees paid before they can go on Spring Trip?
  - 1. No, this has been policy for trips and banquets for several years now
  - 2. Deadline for fees: day before the trip
  - 3. Eligible for drawing for free trip: fees paid by last business day in October
  - 4. Spring Trip \$60 nonrefundable deposit per student by before winter break (12/20)
  - 5. Rachel will send out email message about the payment dates and other Spring Trip information
- iii. Scholarships
  - 1. Four students accepted scholarships this year

#### D. Band Director

- i. 10/4: Football Game
  - 1. Phil will pick up 2 tickets from Athletics Director for game that David requested, will use for fundraising
- ii. First Jazz Band Concert, 10/6
- iii. 10/11: Rehearsal 1-5 PM, Props needed 3-5 Stadium
- iv. 10/15: Tuesday Night Practice, new on schedule due to District Marching MPA data change
- v. 10/16: District Marching MPA, new date
  - 1. Schedule
    - a. 2:45 Call
    - b. 3:45 Leave
    - c. 5:10 Warmup
    - d. 5:40 Performance
    - e. 6:00 Awards
  - 2. Tracy will look into getting snacks for District MPA
- vi. Staff contracts will go out tomorrow

#### E. Color Guard

- i. Received uniforms, flags
- ii. All supplies are take care of

### 3. Old Business

#### A. Staff contracts

- i. Going out tomorrow, need to be signed by Bonnie and David, then copied and given to staff for their records

#### B. Shelving in Band Boosters Office

- i. Need volunteers to move old shelf out of office to shed
  1. Try this Saturday at Valencia rehearsal
- ii. Phil will contact APS about sending it back to the district

#### C. Equipment repairs

- i. James and David working on this
- ii. Two items remaining, working on it, may be ready by Valencia
- iii. Canvas carts cannot be used in long term, blue cart needs to be repaired
- iv. Phil says nothing else is needed at this time

#### D. Props

- i. Thanks to all involved
- ii. Jeremy and Rose will transport to/from Valencia; Zane will contact to verify if help is needed
- iii. 50 more screws purchased
- iv. Volunteers: needed at 12 to assemble/disassemble
- v. Zane has field repair kit

#### E. Fundraising Ideas from Parents

- i. See Fundraising Committee Report below

#### F. 8th Grade Night Planning

- i. Beth is making Costco run for pizzas, snacks, paper goods for 8<sup>th</sup> grade night and Valencia

#### G. Valencia Classic Performance Planning

- i. James will get Ryder truck, David will drive, James will return
- ii. Zane coordinating props delivery
- iii. Dorseys, Food
  1. Will take coolers, tables, pizza, and food prep items
  2. Will pick up pizza at 4:30
  3. Volunteers needed to help serve

#### H. Disney Spring Trip

- i. Rachel will be sending out info just before Fall Break
- ii. Need four chaperones, need to be volunteers who have been serving as chaperones (games and performances)

#### I. Goodwill Drive

- i. Have been waiting for Beth's church's rummage sale, but this may not happen
- ii. We have about 8-10 bins worth now, would like to get to 12 before we call Goodwill
- iii. Should use truck for Goodwill Drive and long-term storage, as shed will be used for props and as a work area
- iv. Should we consider single bins?
  1. Unfortunately, we do not have a place to store it
- v. Talking talons may have items we could pick up, David will check into this

### 4. New Business

#### A. 10/15: Zia Sash Party (during Tuesday Evening Rehearsal)

- i. Bonnie has artwork, waiting for copies from UNM
  1. James will cut and make buttons once they arrive
- ii. RSVP for Senior student Parents, will make a sash for anyone who cannot attend
- iii. Suggestion: let students bring the sashes home to work on them
  1. Will consider for next year
    - a. We want to allow people to do this
    - b. Send out message to let people know this is an option in September 2020

#### B. 10/9: Fall Jazz Concert

#### C. 10/11: Marching Rehearsal (no school), 1-5, 3-5 Props

#### D. 10/15: Tuesday Rehearsal

#### E. 10/16: District Marching MPA

#### F. 10/17: Football Game (Away @ Wilson)

#### G. 10/18: Zero-hour Zia Pinning

#### H. 10/19: Zia Marching Fiesta

- i. Only so many free tickets (~10-13)

- ii. Booster passes for \$15.
    - 1. Can Boosters get tickets for volunteers?
    - 2. Can cost sharing be done between free tickets and all those needed? This could reduce the overall cost per ticket to less than \$15.
  - iii. Cash only
  - I. 10/24: Football Game (Away @ Wilson), leave after half time**
    - i. Costumes will be worn at this game
  - J. 10/25: Zero hour will take place**
  - K. 10/26: POB**
  - L. 11/6-11/7: All-State Auditions**
  - M. Jazz Trip for Jazz 1**
    - i. Students want to do this
    - ii. Will take place, March 5-6, 2020 in Durango, CO
    - iii. William may be able to help organize
  - N. Next Year's Board Positions**
    - i. Treasurer: Rachel is interested in helping, will work with Bonnie to start shadowing the work as Treasurer
    - ii. Encouraging parents, Thanksgiving and Winter Break announcements
- 5. Committee Reports**
- A. POB Committee**
    - i. Volunteer sign-up is posted on Band Booster Office Door
    - ii. Danny will send out POB announcements each week until October 16
    - iii. After pre-sales are over, everyone will need to buy tickets at the door
    - iv. Should we ask to send out info to entire district? Jenn will look into this
    - v. Group photo will be taken at football game tomorrow; thanks James and Ofelia
    - vi. Check is needed from Bonnie for POB registration, will give to Jenn after this meeting
  - B. Uniform Committee**
    - i. Spot checks are needed
    - ii. Katy will volunteer to ride bus to Valencia
    - iii. Need to announce that no jewelry can be worn, no makeup
      - 1. Color Guard is allowing piercing
    - iv. Sarah and Tracy can arrive at 4 PM for photos before 8<sup>th</sup> grade football game
  - C. Fundraising Committee**
    - i. Sarah Feery: Walker's popcorn, preorders, does not have to be in school, \$4, make \$2.05 per bag
      - 1. We could also buy in bulk ahead of time and sell as a group
      - 2. No money up front from Boosters or students
      - 3. Suggestion: 2-week sales period, Sarah will coordinate orders and distribution
      - 4. Delivery could be made to Sarah
      - 5. Winterguard competition in March: could sell there
      - 6. Goal: delivery by December 13, Sarah will check to see if this is possible and when 6 weeks before would be needed
      - 7. Motion to approve looking into this fundraiser by Danny, seconded by James, approved by consensus
    - ii. Mister Car Wash – cards to be sold
      - 1. Band has done this in the past, will consider in future meeting
    - iii. World Chocolate – not allowed to sell these at school, voted by Board to not do this during September meeting
- 6. Upcoming Important Dates**
- A. Covered in previous sections
- 7. Next Band Booster Meeting:** November 14
- 8. Adjournment:** Move to adjourn Danny, seconded by James, adjourned at 7:23 PM